



King County

CUSTODIAN

**DEPARTMENT OF NATURAL RESOURCES AND PARKS
WASTEWATER TREATMENT DIVISION**

Hourly Rate Range: \$16.45 – \$19.88 (plus productivity pay)

Job Announcement: 05DE4767

OPEN: 1/3/05

CLOSE: 1/10/05

WHO MAY APPLY: This position is open concurrently to all King County employees and the general public. First consideration will be given to qualified King County career service employees.

WHERE TO APPLY: Submit required forms and materials to: Wastewater Treatment Div-HR, Attention: Diana Eberly-Shepard, 201 S. Jackson St., MS-KSC-NR-0511, no later than 4:30 p.m. January 10, 2005. Please note: Applications not received at the location specified above may not be processed. Application materials must be received by 4:30 p.m. on the closing date. (Postmarks are NOT ACCEPTED.)

FORMS AND MATERIALS REQUIRED: A [King County application form](http://www.metrokc.gov/ohrm/jobs/JobApplications.htm) (available at <http://www.metrokc.gov/ohrm/jobs/JobApplications.htm>), resume and letter of qualifications detailing your background and describing how you meet or exceed the knowledge / skills.

WORK LOCATION: West Point Treatment Plant, 1400 Utah Street W. No direct bus service to this location is available.

WORK SCHEDULE: The regular workweek is Monday – Friday. This is a 40 hour per week position and is overtime eligible. Interested persons must be available to work any assigned schedule. The treatment plants are operated 24/7.

WORK ENVIRONMENT: The Custodian performs job duties inside and outside in all kinds of weather. Duties may be performed near heavy operating equipment and frequently in the presence of high intensity sounds, harsh chemicals and poisonous gases. Protective equipment and clothing must be used or worn as warranted by the duties being performed.

JOB SUMMARY: The responsibilities of this classification include maintaining the cleanliness of interiors and exteriors of various office and industrial facilities.

ESSENTIAL DUTIES:

- Strip, wax and scrub various types of floors; vacuum and extract dirt from carpets; and machine buff floors.
- Clean, stock and sanitize lunchrooms, restrooms and elevators including tables, chairs, toilets, showers, sinks and walls.
- As directed, mix and use cleaning solutions and chemicals
- Dust, wash and vacuum surfaces.
- Request and stock various types of supplies.
- Empty trash
- Clean glass windows and surface areas and remove graffiti.
- Set up and arrange furniture.
- Sweep and clean facility perimeter.
- Secure facility area for safe cleaning
- May research and prepare bid specifications for cleaning equipment and supplies.

KNOWLEDGE/SKILLS:

- Knowledge of basic janitorial cleaning techniques.
- Knowledge in the use and care of cleaning equipment.
- Knowledge of basic safety rules.
- Knowledge of basic cleaning chemicals.
- Communications skills (oral and written).
- Skill in dealing with customer sensitivity.

LICENSING/CERTIFICATION REQUIREMENTS

- **Washington State Driver's License required**

SELECTION CRITERIA:

- After the initial screening, the most competitive applicants will be invited to an oral interview.
- Physical examination will be required, upon conditional job offer
- Applicants will be required, upon a conditional job offer to provide a current 5-year complete abstract of driving record from the Department of Licensing.

UNION MEMBERSHIP: Service Employees International Union, Local 925, represents positions in this classification

CLASS CODE: 912103